

**Salon de la Moto 2010 (1338)  
Motorcycle & Moped Industry Council Canadian Off-Highway  
Vehicle Distributors Council - MMIC  
From 2010/02/26 to 2010/02/28**

**ORDER FORMS KIT  
SEPTEMBER 1<sup>ST</sup> 2009 / MARCH 31<sup>ST</sup> 2010**



## **Orders**

**Audiovisual  
Electrical services  
Plumbing services  
Telecommunications services  
Material handling  
Sign installation  
Booth cleaning  
Security services  
Food services**

**Please complete and return by e-mail or fax.  
Phone orders are not accepted.**

Event: Salon de la Moto 2010 (1338) Motorcycle & Moped Industry Council Canadian Off-Highway Vehicle Distributors Council - MMIC			
Activity dates: 2010/02/26 to 2010/02/28		Room n°. and/or Booth n°:	
Company:		Telephone:	
Contact name:		Fax:	
Address:		E-mail:	
City:	Prov./State:	Country:	Postal/Zip Code:
<b>Authorized signature :</b>		<b>Date:</b>	

**We have read and accept the conditions on pages 1 & 2 of this order form**

**REGULATION REGARDING THE USE OF PREMISES AND EQUIPMENT FOR ALL AUDIO VISUAL INSTALLATIONS:**

The Regulation regarding the use of premises and equipment for all audio visual installations at the Palais des congrès de Montréal (RÉG 52-01) serves to ensure a safe environment for our clients, prevent any damage to the building and equipment during audio visual set-up and dismantling operations and to standardize the positioning of rigging points for stage and audio visual installations.

**MANDATORY PLAN VALIDATION**

All installations are conditional upon validation of plans. Non-compliance with this regulation could result in delays and extra charges, or even interrupt a set-up. Palais technical advisors will provide you with expert assistance in validating rigging plans. Any plan that does not comply with Palais specifications is subject to change.

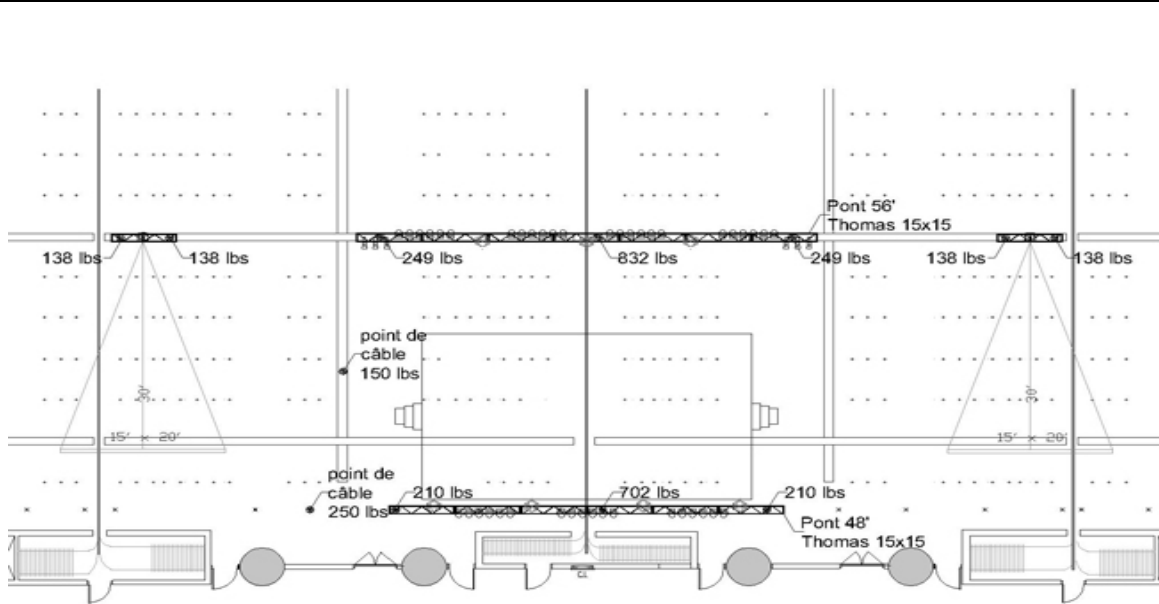
**DEADLINES AND RATES**

Validation is free if the plan is received at least fifteen (15) calendar days before the start of the event. Afterward, charges of 75 / hour will apply. The validated plan will be returned to you within five (5) working days. Palais technical advisors are available to design plans at the same hourly rate.

**ACCEPTED PLAN FORMATS**

For compatibility purposes, use « Autocad » format (.dwg or .dxf). Otherwise, please provide us with measurements to scale. Palais master plans are available on demand at no charge.

For more information, please contact our technical advisors at 514 871-5871 (toll free: 1 888 871-5871).



**Information that must appear on the plan:**

- Rigging points in the room (reflective ceiling)
- Positions of motors and chain hoists
- Positions of trusses and all suspended structures

Note : no truss section shall have unsupported ends

- Types of equipments used (sound, lighting, etc.)
- The total load of the suspended structure
- The load by rigging point in pound or kilogram
- A notice if the structural load is not evenly distributed
- Rigging point required for cable pick for cables over 22,7 kg (50 lbs)

Note : concentrated loads must be positioned

**This plan is included as an example only**

**Continuation on page 2...**

Please complete and return by e-mail or fax.  
Phone orders are not accepted.

PRICES IN EFFECT FROM APRIL 1 <sup>ST</sup> , 2009 TO MARCH 31 <sup>ST</sup> , 2010	At least 15 days before rigging points set-up	Less than 15 days before rigging points set-up	AMOUNT
Plan validation (mandatory)	<b>No charge</b>	75,00 \$ / hour	=
Plan design	75,00 \$ / hour	75,00 \$ / hour	=
Changes to plan	75,00 \$ / hour	75,00 \$ / hour	=

PRICES IN EFFECT FROM APRIL 1 <sup>ST</sup> , 2009 TO MARCH 31 <sup>ST</sup> , 2010	HOUR / UNIT	At least 10 days before rigging points set-up	Less than 10 days before rigging points set-up	AMOUNT
<b>RIGGING POINTS</b>				
All anchor points will be installed exclusively by Palais technicians or one of its representatives at 514 871-5871 (toll free: 1 888 871-5871).				
3608-001	Minimum charge for all rigging order	x	360,00 \$	450,00 \$ =
3608-002	From 1 to 24 rigging points	x	90,00 \$ / unit	113,00 \$ / unit =
3608-003	From 25 to 50 rigging points	x	85,00 \$ / unit	106,00 \$ / unit =
3608-004	51 rigging points or more	x	80,00 \$ / unit	100,00 \$ / unit =
24A305021030	Chain hoist 450 kg (1 000 lbs)	x	40,00 \$ / day	40,00 \$ / day =
24A305021010	Chain hoist 900 kg (2 000 lbs)	x	60,00 \$ / day	60,00 \$ / day =
35E061000010	Motorized chain hoist 900 kg (2 000 lbs)	x	150,00 \$ / day	150,00 \$ / day =
21211-001	Sling	x	5,00 \$ / day	5,00 \$ / day =
21211-002	Shackle	x	5,00 \$ / day	5,00 \$ / day =

<b>LIFTING EQUIPMENT</b>				
This service is available for other lifting orders.				
3608-006	Scissor lift with operator – Monday to Friday 07:30 – 23:30 (normal hours). Minimum charge: one (1) hour.	x	108,00 \$ / hour	135,00 \$ / hour =
3608-005	Scissor lift with operator – after hours, weekends and holidays. Minimum charge: one (1) hour. A two (2) hour charge may apply for a single order.	x	130,00 \$ / hour	163,00 \$ / hour =
3600-057	“Genie” Personnel lift operated, picked up and brought back to loading docks by client. Two (2) hours minimum charge. Maximum of 312,00 \$ per day. Based on availability of lift(s).	x	52,00 \$ / hour	65,00 \$ / hour =

Orders placed after the beginning of set-up will be subject to approval and additional fees. ↓

<b>ADVANCED PAYMENT REQUIRED</b> Payment required with order form. Payment reception date determines pricing used.		AMOUNT :	=
Telephone : 514 871-5871		FEDERAL TAX (5%) :	=
Toll free : 1 888 871-5871		SUB TOTAL :	=
Fax : 514 868-6622		PROVINCIAL TAX (7,5%) :	=
infotechno@congresmtl.com		TOTAL :	=

Cheque (CAD or USD)  Pay to the order of **Société du Palais des congrès de Montréal**

Credit Card   MasterCard   Visa   American Express   Diner's Club

Card no.     -     -     -     Expiration date (MM/YY)   /

Cardholder :  
Cardholder's signature :

All prices are quoted in Canadian Dollars. Prices and conditions are subject to change without prior notice. GST : R121570600 – PST : 1006 388 422

Please complete and return by e-mail or fax.  
Phone orders are not accepted.

Event: Salon de la Moto 2010 (1338) Motorcycle & Moped Industry Council Canadian Off-Highway Vehicle Distributors Council - MMIC			
Activity dates: 2010/02/26 to 2010/02/28		Booth n°:	
Company:		Telephone:	
Contact name:		Fax:	
Address:		E-mail:	
City:	Prov./State:	Country:	Postal/Zip Code:

Authorized signature :

Date:

**We have read and accept the conditions on pages 1 & 2 of this order form**

PRICES IN EFFECT FROM SEPTEMBER 1 <sup>ST</sup> , 2009 TO MARCH 31 <sup>ST</sup> , 2010			Anticipated price up to 2010/02/14	Regular price	Price during set-up and event	AMOUNT
DESCRIPTION	QUANTITY					
3500-106	15 amperes / 120 volts / 1 500 watts	x	111,00 \$	139,00 \$	167,00 \$	=
3500-110	15 amperes / 208 volts / 1 phase	x	224,00 \$	280,00 \$	336,00 \$	=
3500-111	15 amperes / 208 volts / 3 phases	x	224,00 \$	280,00 \$	336,00 \$	=
3500-112	20 amperes / 120 volts / 1 phase	x	165,00 \$	206,00 \$	247,00 \$	=
3500-113	20 amperes / 208 volts / 1 phase	x	304,00 \$	380,00 \$	456,00 \$	=
3500-116	30 amperes / 208 volts / 1 phase	x	369,00 \$	461,00 \$	553,00 \$	=
3500-117	30 amperes / 208 volts / 3 phases	x	369,00 \$	461,00 \$	553,00 \$	=
3500-129	60 amperes / 208 volts / 3 phases	x	461,00 \$	576,00 \$	691,00 \$	=
3500-132	100 amperes / 208 volts / 3 phases	x	659,00 \$	824,00 \$	989,00 \$	=
3500-135	101 to 200 amperes / 208 volts / 3 phases	x	856,00 \$	1 070,00 \$	1 284,00 \$	=
3500-138	400 amperes / 208 volts / 3 phases	x	1 187,00 \$	1 484,00 \$	1 781,00 \$	=
3500-102A	Double quartz 300-watt floods on stand	x	103,00 \$	129,00 \$	155,00 \$	=
		x				=
		x				=

**NOTE:** Orders and final plan must be received at least prior to 2010/02/14. Any orders placed after this date will be charged at the regular price.



Orders placed after the beginning of set-up will be subject to approval and additional fees.

<b>ADVANCED PAYMENT REQUIRED</b> Payment required with order form. Payment reception date determines pricing used.		AMOUNT :	=
Telephone : 514 871-5871 Toll free : 1 888 871-5871 Fax : 514 868-6622 infotechno@congresmtl.com	Société du Palais des congrès de Montréal 159, rue Saint-Antoine Ouest, 9e étage Montréal (Québec) H2Z 1H2	FEDERAL TAX (5%) :	=
		SUB TOTAL :	=
		PROVINCIAL TAX (7,5%) :	=
		TOTAL :	=

Cheque (CAD or USD) <input type="checkbox"/>	Pay to the order of <b>Société du Palais des congrès de Montréal</b>
Credit Card <input type="checkbox"/>	<input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> American Express <input type="checkbox"/> Diner's Club

Card no.     -     -     -

Expiration date (MM/YY)   /

Cardholder :

Cardholder's signature :

Calculate your electrical needs; specify the kind of material you would like to plug in (see explanation page 2(a)):

All prices are quoted in Canadian Dollars. Prices and conditions are subject to change without prior notice. GST : R121570600 – PST : 1006 388 422

Continuation on page 2...



Please complete and return by e-mail or fax.  
Phone orders are not accepted.

Event: Salon de la Moto 2010 (1338) Motorcycle & Moped Industry Council Canadian Off-Highway Vehicle Distributors Council - MMIC			
Activity dates: 2010/02/26 to 2010/02/28		Booth n <sup>o</sup> :	
Company:		Telephone:	
Contact name:		Fax:	
Address:		E-mail:	
City:	Prov./State:	Country:	Postal/Zip Code:

Authorized signature :

Date:

We have read and accept the conditions on pages 1 & 2 of this order form

PRICES IN EFFECT FROM APRIL 1 <sup>ST</sup> , 2009 TO MARCH 31 <sup>ST</sup> , 2010			Anticipated price up to 2010/02/14	Regular price	AMOUNT
	DESCRIPTION	QUANTITY			
3550-100	Compressed air <sup>(1)</sup> line 1/4" (100 psi)	x	190,00 \$	238,00 \$	=
3550-102	Compressed air <sup>(1)</sup> line 1/2" (100 psi)	x	369,00 \$	461,00 \$	=
3550-115	Rental of compressed air regulator <sup>(3)</sup>	x	52,00 \$	65,00 \$	=
3550-106	Cold water <sup>(1)</sup> / Line	x	145,00 \$	181,00 \$	=
3550-107	Hot water <sup>(1)</sup> / Line	x	145,00 \$	181,00 \$	=
3550-108	Drain <sup>(1)</sup> / Line	x	113,00 \$	141,00 \$	=
3550-109	Pool filling and emptying <sup>(1)</sup> cold water 30 000 L (30 m <sup>3</sup> or 6 599 Imperial gallons)	x	285,00 \$	356,00 \$	=
3550-111	Bathtub filling / emptying <sup>(1)</sup>	x	166,00 \$	208,00 \$	=
3550-112	Sink cabinet with drainage <sup>(1)(2)</sup> cold water	x	246,00 \$	308,00 \$	=
3550-113	Sink cabinet with drainage <sup>(1)(2)</sup> hot and cold water	x	304,00 \$	380,00 \$	=
3550-117	Tub with drainage <sup>(1)(2)</sup> cold water	x	226,00 \$	283,00 \$	=
3550-116	Tub with drainage <sup>(1)(2)</sup> hot and cold water	x	285,00 \$	356,00 \$	=
		x			=

**NOTE:** Orders and final plan must be received at least prior to 2010/02/14. Any orders placed after this date will be charged at the regular price.

Orders placed after the beginning of set-up will be subject to approval and additional fees.

(1) Available in rooms 210, 220 and 230 only.

(2) Location plan required (see page 2).



<b>ADVANCED PAYMENT REQUIRED</b> <b>Payment required with order form. Payment reception date determines pricing used.</b>		<b>AMOUNT :</b>	=
Telephone : 514 871-5871 Toll free : 1 888 871-5871 Fax : 514 868-6622 infotechno@congresmtl.com	<b>Société du Palais des congrès de Montréal</b> 159, rue Saint-Antoine Ouest, 9e étage Montréal (Québec) H2Z 1H2	<b>FEDERAL TAX (5%) :</b>	=
		<b>SUB TOTAL :</b>	=
		<b>PROVINCIAL TAX (7,5%) :</b>	=
		<b>TOTAL :</b>	=

Cheque (CAD or USD) <input type="checkbox"/>	Pay to the order of <b>Société du Palais des congrès de Montréal</b>
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Credit Card  <input type="checkbox"/> MasterCard	 <input type="checkbox"/> Visa	 <input type="checkbox"/> American Express	 <input type="checkbox"/> Diner's Club
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Card n <sup>o</sup> . <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Expiration date (MM/YY) <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>
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Cardholder :

Cardholder's signature :

All prices are quoted in Canadian Dollars. Prices and conditions are subject to change without prior notice. GST : R121570600 – PST : 1006 388 422

Continuation on page 2...

Please complete and return by e-mail or fax.  
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Sample plan to be provided \_\_\_\_\_ Dimensions of your booth: \_\_\_\_\_ Your booth n<sup>o</sup>: \_\_\_\_\_

- Mark service locations (subject to the approval of the Palais Master Plumber )
- Indicate adjacent booth numbers and/or aisle
- If floor plan is not provided, labour fees may apply
- Indicate your booth dimensions and measurements (20 ft x 20 ft):  
\_\_\_\_\_

Adjacent booth or aisle n<sup>o</sup> \_\_\_\_\_


Adjacent booth or aisle n<sup>o</sup> \_\_\_\_\_

Adjacent booth or aisle n<sup>o</sup> \_\_\_\_\_

Scale: 1 square = 2 ft<sup>2</sup>

Please indicate if a different scale is used: 1 square = \_\_\_\_\_

Adjacent booth or aisle n<sup>o</sup> \_\_\_\_\_

LABOUR	Minimum fee of one (1) hour to be billed after provision of service	
5550-120	Monday to Friday - 07:30 to 23:30	63,35 \$ / hour
5550-121	Monday to Friday - 23:31 to 07:29	95,00 \$ / hour
5550-122	Week ends and holidays	126,70 \$ / hour

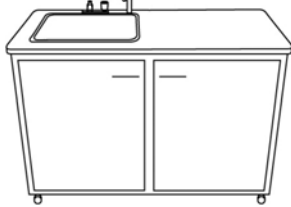
**TECHNICAL SPECIFICATIONS**

**Plumbing services are available in rooms 210, 220 and 230 only**

Other services are available, prices upon request.  
 Prices include necessary labour and material for connections.  
 A plan or the above plan must be included with your order.  
 Prices quoted are in effect for the duration of the event.  
 Labour fees will apply for any re-positioning and modification of the original order.  
 Labour fees could apply if you provide your own sink or tub.  
 Cancellations placed during the set-up will be billed at 50% of the cost.  
 No refunds will be issued for services installed and not used during the event.  
 All connections must be performed by the Palais personnel.  
 Cabinet sinks (code 112 & 113) are available in limited quantity.  
 The client is responsible of the rented material during all the event, including set-up and dismantling, and will be charged for any broken, damaged, lost or stolen material supplied by the Palais des congrès de Montréal

sink cabinet (code 112)

Width 25,5 in (647,7 mm)

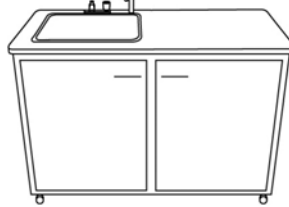


Height 36 in (914,4 mm)

Length 49,5 in (1257,3 mm)

sink cabinet (code 113)

Width 25,5 in (647,7 mm)

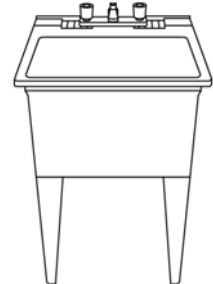


Height 29,5 in (749,3 mm)

Length 32,25 in (813,3 mm)

Water tub (code 116 - code 117)

Width 25 in (635 mm)



Height 33 in (838,2 mm)

Length 24 in (609,6 mm)

Please complete and return by e-mail or fax.  
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Event: Salon de la Moto 2010 (1338) Motorcycle & Moped Industry Council Canadian Off-Highway Vehicle Distributors Council - MMIC			
Activity dates: 2010/02/26 to 2010/02/28		Booth n <sup>o</sup> :	
Company:		Telephone:	
Contact name:		Fax:	
Address:		E-mail:	
City:	Prov./State:	Country:	Postal/Zip Code:

Authorized signature : \_\_\_\_\_ Date: \_\_\_\_\_  
**We have read and accept the conditions on pages 1 & 2 of this order form**

PRICES IN EFFECT FROM APRIL 1<sup>ST</sup>, 2009 TO MARCH 31<sup>ST</sup>, 2010

DESCRIPTION	QUANTITY	Anticipated price up to 2010/02/14	Regular price	AMOUNT
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DESCRIPTION	QUANTITY	Anticipated price up to 2010/02/14	Regular price	AMOUNT
<b>TELEPHONY</b> Long distance calls required <input type="checkbox"/> Yes <input type="checkbox"/> No				
4000-001 Telephone line <sup>(1)</sup> (equipment included)	X	209,00 \$	261,00 \$	=
4000-002 Credit card / debit card line and modem line <sup>(1)</sup>	X	178,00 \$	223,00 \$	=
4000-004 Fax line <sup>(1)</sup>	X	178,00 \$	223,00 \$	=
4000-009 ISDN line (BRI) <sup>(1)</sup>	X	262,00 \$	328,00 \$	=

**INTERNET**

SHARED LINK Including access to our network and 1 drop location. Additional cost per computer using the network.				
4001-032 Internet link – DHCP regular speed – shared up to 1 Mbps	X	395,00 \$	494,00 \$	=
4001-033 High-speed Internet link DHCP – shared up to 5 Mbps	X	610,00 \$	763,00 \$	=
4001-034 Ultra high-speed Internet link DHCP – shared up to 7 Mbps	X	917,00 \$	1 146,00 \$	=
4001-045 Additional Internet access per computer	X	27,00 \$	34,00 \$	=
4001-046 Additional drop same location	X	52,00 \$	65,00 \$	=
4001-047 Additional drop other location	X	209,00 \$	261,00 \$	=

**DEDICATED LINK** Including: access to our network, 1 drop location and 3 IP addresses

4001-020 Internet link T1 (1,54 Kbps)	X	1 737,00 \$	2 171,00 \$	=
4001-058 Additional drop same location	X	36,00 \$	45,00 \$	=
4001-047 Additional drop other location	X	209,00 \$	261,00 \$	=

**WIRELESS INTERNET**

4001-024	Two Wireless Internet Accesses available. Accesses are for one (1) computer, not transferable. <b>Other quantity packages available. No order form to complete.</b> Payment on-site by credit card through the portal or technical service desk.	345,00 \$ / event		
		29,95 \$/two (2) hours		

**NOTE:** Orders and final plan must be received at least prior to 2010/02/14. Any orders placed after this date will be charged at the regular price.


Orders placed after the beginning of set-up will be subject to approval and additional fees.

(1) Up to 20,00 \$ long distance calls included per line. Other services available.

For further information please contact our technical advisor 514 871-5871 (toll free 1 888 871-5871) or [infotechno@congresmtl.com](mailto:infotechno@congresmtl.com)

<b>ADVANCED PAYMENT REQUIRED</b>		AMOUNT :	=
<b>Payment required with order form. Payment reception date determines pricing to be used.</b>		FEDERAL TAX (5%) :	=
Telephone : 514 871-5871	Société du Palais des congrès de Montréal 159, rue Saint-Antoine Ouest, 9e étage Montréal (Québec) H2Z 1H2	SUB TOTAL :	=
Toll free : 1 888 871-5871		PROVINCIAL TAX (7,5%) :	=
Fax : 514 868-6622		TOTAL :	=
<a href="mailto:infotechno@congresmtl.com">infotechno@congresmtl.com</a>			

Cheque (CAD or USD)  Pay to the order of **Société du Palais des congrès de Montréal**

Credit Card   MasterCard   Visa   American Express   Diner's Club

Card n<sup>o</sup>.     -     -     -     Expiration date (MM/YY)   /

Cardholder :

Cardholder's signature :

**LABOUR** Labour fees apply to all special requests. One (1) hour minimum charge.

4006-001	Monday to Friday – 07:30 to 23:30	61,50 \$ / hour
4006-002	Monday to Friday – 23:31 to 07:29	92,25 \$ / hour
4006-003	Weekends & holidays	123,00 \$ / hour

All prices are quoted in Canadian Dollars. Prices and conditions are subject to change without prior notice. GST : R121570600 – PST : 1006 388 422

Continuation on page 2...



Please complete and return by e-mail or fax.  
Phone orders are not accepted.

Event: Salon de la Moto 2010 (1338) Motorcycle & Moped Industry Council Canadian Off-Highway Vehicle Distributors Council - MMIC			
Activity dates: 2010/02/26 to 2010/02/28		Booth n°:	
Company:		Telephone:	
Contact name:		Fax:	
Address:		E-mail:	
City:	Prov./State:	Country:	Postal/Zip Code:

**Authorized signature :** \_\_\_\_\_ **Date:** \_\_\_\_\_

**We have read and accept the conditions of this order form**

PRICES IN EFFECT FROM APRIL 1 <sup>ST</sup> , 2009 TO MARCH 31 <sup>ST</sup> , 2010	NUMBER OF HOURS	Anticipated price up to 2010/02/14	Regular price	AMOUNT
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**HANDLING: NO MERCHANDISE WILL BE ACCEPTED BEFORE THE DATE RESERVED BY THE PROMOTER**  
Handling services supplied by the Société du Palais des congrès are provided during set-up and dismantling days.

3600-007	Labour – Monday to Friday 07:30 to 23:30 (normal hours). Minimum charge: one (1) hour.	x	53,50 \$	67,00 \$	=
3600-011	Labour – after normal hours, weekends, holidays. Minimum charge: one (1) hour.	x	74,00 \$	93,00 \$	=
3600-001-003-004	Lift equipment with operator – Monday to Friday 07:30 to 23:30 (normal hours). Minimum charge: one (1) hour.	x	108,00 \$	135,00 \$	=
3600-047 -048-050	Lift equipment with operator – after normal hours, weekends, holidays. Minimum charge: one (1) hour. A two (2) hours minimum charge may apply for a single order after normal hours.	x	130,00 \$	163,00 \$	=
3600-016	“Genie” Personnel lift operated, picked up and brought back to dock by the client two (2) hours minimum charge, maximum of 312,00 \$ per day. According to availability of lift.	x	52,00 \$	65,00 \$	=

**Orders placed after the beginning of set-up will be subject to approval and additional fees.**

**SHIPPING: NO MERCHANDISE WILL BE ACCEPTED BEFORE THE DATE RESERVED BY THE PROMOTER.**  
All shipments must be sent to: Palais des congrès de Montréal  
163, rue Saint-Antoine Ouest  
Montréal (Québec) H2Z 1H2

**IMPORTANT:** Write clearly the name of the event, room number, name of the exhibitor and booth number. (Write the dimensions and weight of the heaviest box).

<b>ADVANCED PAYMENT REQUIRED</b> <b>Payment required with order form. Payment reception date determines pricing used.</b>		<b>AMOUNT :</b>	=
Telephone : 514 871-5871		<b>FEDERAL TAX (5%) :</b>	=
<b>Toll free : 1 888 871-5871</b>		<b>SUB TOTAL :</b>	=
Fax : 514 868-6622		<b>PROVINCIAL TAX (7,5%) :</b>	=
<b>infotechno@congresmtl.com</b>		<b>TOTAL :</b>	=

Cheque (CAD or USD)  Pay to the order of **Société du Palais des congrès de Montréal**

Credit Card   MasterCard   Visa   American Express   Diner's Club

Card n°:     -     -     -

Expiration date (MM/YY)   /

Cardholder :

Cardholder's signature :

**All prices are quoted in Canadian Dollars. Prices and conditions are subject to change without prior notice. GST : R121570600 – PST : 1006 388 422**

**MATERIAL HANDLING – ORDER FORM - Page 2 of 2**

**Please complete and return by e-mail or fax.  
Phone orders are not accepted.**

All deliveries or parcels for your event should be sent with the following information:

Event: \_\_\_\_\_  
 Date of the event: \_\_\_\_\_  
 Company name: \_\_\_\_\_  
 or  
 room/booth number: \_\_\_\_\_

PALAIS DES CONGRÈS DE MONTRÉAL  
 Receiving dock  
 163 Saint-Antoine Street West  
 Montréal, PQ, H2Z 1H2

**DON'T FORGET: NO MERCHANDISE WILL BE ACCEPTED PRIOR TO THE DATE RESERVED BY THE PROMOTER.**

QUANTITY AND DESCRIPTION	OFFICIAL CARRIER	DATE AND ARRIVAL TIME

## SIGN INSTALLATION – ORDER FORM

Please complete and return by e-mail or fax.  
Phone orders are not accepted.

Event: Salon de la Moto 2010 (1338) Motorcycle & Moped Industry Council Canadian Off-Highway Vehicle Distributors Council - MMIC			
Activity dates: 2010/02/26 to 2010/02/28		Booth n <sup>o</sup> :	
Company:		Telephone:	
Contact name:		Fax:	
Address:		E-mail:	
City:	Prov./State:	Country:	Postal/Zip Code:

Authorized signature :

Date:

**We have read and accept the conditions of this order form**

**PRICES IN EFFECT FROM APRIL 1<sup>ST</sup>, 2009 TO MARCH 31<sup>ST</sup>, 2010**

**Please calculate two (2) hours minimum. One (1) hour for installation and one (1) hour for dismantle.**

	NUMBER OF HOURS	Anticipated price up to 2010/02/14	Regular price	AMOUNT
3600-001-003-004	Lift equipment with operator From Monday to Friday – 07:30 to 23:30 (normal hours).	x	108,00 \$	135,00 \$ =
3600-047-048-050	Lift equipment with operator – After hours, weekends, holidays.	x	130,00 \$	163,00 \$ =

**NO MERCHANDISE WILL BE ACCEPTED BEFORE THE DATE RESERVED BY THE PROMOTER**

Installation services supplied by the Palais are provided during set-up and dismantling days. Minimum charge of one (1) hour.

All installations are subject to approval by the Palais des congrès de Montréal. Our chief of operations will recommend changes according to the weight and/or dimension of the sign to install, additional fees may apply.

Exclusive Services: The Palais des congrès de Montréal is the exclusive provider for electricity, plumbing, telecommunication, cleaning, audiovisual rigging, handling and sign installation services.

**SHIPPING NO MERCHANDISE WILL BE ACCEPTED BEFORE THE DATE RESERVED BY THE PROMOTER.**

All shipments must be sent to:  
Palais des congrès de Montréal  
163, rue Saint-Antoine Ouest  
Montréal (Québec) H2Z 1H2

**IMPORTANT:** Write clearly the name of the event, room number, name of the exhibitor and booth number. (Write the dimensions, weight of the signs and number of rigging points if required).

QUANTITY AND DESCRIPTION	OFFICIAL CARRIER	DATE	SET-UP TIME

Orders placed after the beginning of set-up will be subject to approval and additional fees. ↓

**ADVANCED PAYMENT REQUIRED**

**Payment required with order form. Payment reception date determines pricing used.**

	<b>AMOUNT :</b>	=
Telephone : 514 871-5871	<b>FEDERAL TAX (5%) :</b>	=
<b>Toll free : 1 888 871-5871</b>	<b>SUB TOTAL :</b>	=
Fax : 514 868-6622	<b>PROVINCIAL TAX (7,5%) :</b>	=
<a href="mailto:infotechno@congresmtl.com">infotechno@congresmtl.com</a>	<b>TOTAL :</b>	=

**Société du Palais des congrès de Montréal**  
159, rue Saint-Antoine Ouest, 9e étage  
Montréal (Québec) H2Z 1H2

Cheque (CAD or USD) <input type="checkbox"/>	Pay to the order of <b>Société du Palais des congrès de Montréal</b>
Credit Card <input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa
	<input type="checkbox"/> American Express
	<input type="checkbox"/> Diner's Club

Card n<sup>o</sup>.     -     -     -

Expiration date (MM/YY)   /

Cardholder :

Cardholder's signature :

**All prices are quoted in Canadian Dollars. Prices and conditions are subject to change without prior notice. GST : R121570600 – PST : 1006 388 422**



## SECURITY SERVICES – ORDER FORM

Please complete and return by e-mail or fax.  
Phone orders are not accepted.

Event: Salon de la Moto 2010 (1338) Motorcycle & Moped Industry Council Canadian Off-Highway Vehicle Distributors Council - MMIC			
Activity dates: 2010/02/26 to 2010/02/28		Location or Booth n <sup>o</sup> :	
Company:		Telephone:	
Contact name:		Fax:	
Address:		E-mail:	
City:	Prov./State:	Country:	Postal/Zip Code:

Authorized signature : \_\_\_\_\_

Date: \_\_\_\_\_

**We have read and accept the conditions of this order form**

PRICES IN EFFECT FROM APRIL 1 <sup>ST</sup> , 2009 TO MARCH 31 <sup>ST</sup> , 2010 A 4-hour fee per attendant for cancellations within 24 hours or less prior to the working shift is applicable.				Anticipated price up to 2010/02/14	Regular price	AMOUNT
<b>SECURITY AGENT 3680-001</b>	Please use 24 hours format		Number of hours(1)	Number of agents	25,00 \$	31,00 \$
YYYY-MM-DD	From	To	Minimum 4 hrs			
			x	x		=
			x	x		=
			x	x		=
			x	x		=
			x	x		=
			x	x		=
<b>SUPERVISOR 3680-002</b>	Please use 24 hours format		Number of hours (1)	Number of supervisors	26,00 \$	33,00 \$
YYYY-MM-DD	From	To	Minimum 4 hrs	1 : 3 agents		
			x	x		=
			x	x		=

**(1) A minimum of four (4) hours is charged per scheduled period.**

20% increase of hourly rate on holidays

**For promoters:** it is important to specify the required location(s) for the assignment of security guards. Please use the plans on our Web site to place your security agents. Please use one order form per location.

**For exhibitors:** It is important to specify the appropriate booth number.

Our Chief of Security will make any suggestions or changes if needed

**AGENTS' FUNCTION** (indicate probable known threats, demonstration, etc.).

### EXTINGUISHER RENTAL

The client is responsible of the rented material during all the event, including set-up and dismantling, and will be charged an additional 41,00 \$ if the material is not returned to the Palais des congrès de Montréal.

EXTINGUISHER : 3680-003	Number required :	x	41,00 \$	51,00 \$	=
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### ADVANCED PAYMENT REQUIRED

**Payment required with order form. Payment reception date determines pricing used.**

**AMOUNT :** =

Telephone : 514 871-5871  
Toll free : 1 888 871-5871  
Fax : 514 868-6622  
[infotechno@congresmtl.com](mailto:infotechno@congresmtl.com)

**Société du Palais des congrès de Montréal**  
159, rue Saint-Antoine Ouest, 9e étage  
Montréal (Québec) H2Z 1H2





**FEDERAL TAX (5%) :** =

**SUB TOTAL :** =

**PROVINCIAL TAX (7,5%) :** =

**TOTAL :** =

Cheque (CAD or USD) <input type="checkbox"/>	Pay to the order of <b>Société du Palais des congrès de Montréal</b>		
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Credit Card  <input type="checkbox"/> MasterCard	 <input type="checkbox"/> Visa	 <input type="checkbox"/> American Express	 <input type="checkbox"/> Diner's Club
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Card n <sup>o</sup> . <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Expiration date (MM/YY) <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>
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Cardholder :

Cardholder's signature :

**All prices are quoted in Canadian Dollars. Prices and conditions are subject to change without prior notice. GST : R121570600 – PST : 1006 388 422**

Event: Salon de la Moto 2010 (1338) Motorcycle & Moped Industry Council Canadian Off-Highway Vehicle Distributors Council - MMIC			
Activity dates: 2010/02/26 to 2010/02/28		Booth n°:	
Company:		Telephone:	
Contact name:		Fax:	
Address:		E-mail:	
City:	Prov./State:	Country:	Postal/Zip Code:

**Authorized signature :** \_\_\_\_\_ **Date:** \_\_\_\_\_

**We have read and accept the conditions of this order form**


PRICES IN EFFECT FROM APRIL 1 <sup>ST</sup> , 2009 TO MARCH 31 <sup>ST</sup> , 2010	PRICE	QUANTITY	TOTAL
Attendant fee (minimum 4 hrs)	\$ 37,00 / hour	x	=
Espresso machine	\$ 140,00/ day	x	=
Espresso	\$3,00	x	=
Cappuccino	\$3,75	x	=
Coffee, tea (disposable)	\$ 15,75 / L	x	=
Coffee, tea (chinaware)	\$17,85 / L	x	=
Popcorn machine	\$ 140,00 / day	x	=
Popcorn (50 lbs)	\$ 100,00	x	=
Salt (1 lb)	\$ 14,00	x	=
Butter (30 lbs)	\$ 200,00	x	=
Napkins (3000 units)	\$ 105,00	X	=
Popcorn container 1000 units (24 oz)	\$ 270,00	x	=
Basket - Chips <input type="checkbox"/> Pretzels <input type="checkbox"/> Salted <input type="checkbox"/>	\$ 14,30 / each	x	=
Bowl of peanuts - Salted <input type="checkbox"/> Non <input type="checkbox"/>	\$ 17,65 / each	x	=
Regular ice cream	\$ 3,00 / each	x	=
Croissants	\$ 3,25 / each	x	=
Muffins	\$ 3,25 / each	x	=
Danish, apple turnovers, chocolate croissants	\$ 3,25 / each	x	=
Assorted mini French pastries	\$ 5,45 / 2 units	x	=
Tray of petit fours	\$ 14,30 / doz.	x	=
Assorted mini pastries	\$ 14,50 / doz.	x	=
Assorted mini cookies	\$ 13,50 / doz.	x	=
Regular cookies 1 oz <input type="checkbox"/> and 2 oz <input type="checkbox"/>	\$ 1,20 / each and \$ 2,10 / each	x	=
Tray of crudités and dip (minimum of 20 people)	\$ 4,00 / person	x	=
Assorted sandwiches on Kaiser and baguette	\$ 9,45/ each	x	=
Assorted deluxe sandwiches	\$ 9,75/ each	x	=
Tray of Quebec cheeses (minimum of 5 lbs)	\$ 48,40/ lb	x	=
Tray of sliced fresh fruits (minimum of 20 people)	\$ 5,00/ person	x	=
Fresh fruit basket (35 fruits)	\$ 66,50/ each	x	=
Assorted fruit juice	\$ 4,20 / each	x	=
Vegetable or tomato juice	\$ 4,20/ each	x	=
Assorted soft drinks	\$ 4,20/ each	x	=
Mineral water	\$ 4,20/ each	x	=
Local beers	\$ 6,50 / each	x	=
Imported beers	\$ 7,00/ each	x	=

**Date and time desired for the service:** \_\_\_\_\_

The management of Banquet Services at Capital Traiteur Montréal Inc. offers a range of services to booths during the exhibition. If you would like suggestions or information regarding booth receptions, please contact the sales office at Capital Traiteur Montréal Inc. (below). **Capital Traiteur inc. is the exclusive caterer therefore no beverages and/or food may be brought into the premises by the promoter or the promoter's exhibitors, participants or suppliers.**

<b>ADVANCED PAYMENT REQUIRED</b>		<b>AMOUNT :</b> = = = = =	
<b>Payment required with order form. Payment reception date determines pricing used.</b>			
Telephone: 514 871-3111 Fax: 514 875-1300 <a href="mailto:cmonaco@congresmtl.com">cmonaco@congresmtl.com</a> <a href="mailto:capital@congresmtl.com">capital@congresmtl.com</a>	<b>Capital Traiteur Montréal inc.</b> 159, rue Saint-Antoine Ouest, 4e étage Montréal (Québec) H2Z 2A7		
	<b>ADMINISTRATION 15 % :</b> =		
	<b>FÉDÉRALE TAX (5 %) :</b> =		
	<b>SUB TOTAL :</b> =		
<b>PROVINCIAL TAX (7,5 %) :</b> =		<b>TOTAL :</b> =	

Cheque (CAD or USD)  **Capital Traiteur Montréal inc.**

Credit card   MasterCard   Visa   American Express   Diner's Club

Card n°:     -     -     -     Expiration date (MM/YY):   /

Cardholder :

Cardholder's signature

**All prices are quoted in Canadian Dollars. Prices and conditions are subject to change without prior notice. GST : R121570600 – PST : 1006 388 422**